

JOB DESCRIPTION - EXECUTIVE HEAD OF SERVICE: PLACE

Job Purpose

Lead the development and delivery of planning policy, planning development management, building control, environmental health and development of the climate change agenda. This role also holds responsibility for emergency planning.

This is a Chief Officer role reporting to the Chief Executive and is part of the Management Team.

Shared Leadership Accountabilities

As a member of HBC's Management Team:

1. Delivery of the Council's Corporate Strategy
2. Leadership of the Council's workforce
3. Represent and deputise for the Chief Executive
4. Leading regulatory services for the Council

Direct Accountabilities

1. Lead on all aspects of the development and delivery of the Local Plan and delivery of the Climate Change Strategy
2. Deliver strategic and operational plans to achieve the Corporate Strategy objectives for:
 - Contributing to the amenity of the Havant Borough area
 - A sound Local Plan including 5 year land supply and a protocol which enables development to contribute to infrastructure development
 - Building safety and building controls
 - Protection of the public through delivery of regulatory environmental health services
 - Emergency Planning and business continuity
 - Achieving net zero
3. Deliver services direct to the community in-
 - Planning development management (applications for development consent)
 - Building Control
 - Environmental Health
 - Emergency planning

4. Generate and develop productive networks both locally and nationally to access optimal resourcing and maintain strong strategic and stakeholder relationships.
5. Planning for South Hampshire
To be the officer lead for the Council on the Planning for South Hampshire (PfSH) Committee. Supporting the portfolio holder for planning policy to develop working relations with other Councils forming the joint committee and contributing to development of joint policies where relevant.
6. Strategic contribution
To be the officer lead for meeting the Council's statutory obligations and regulatory framework for protection of the public and public amenity. To engage and develop key relations with external public sector bodies to ensure delivery of strategic objectives for the Council

Behaviours & Skills

Shared

Executive Heads of Service (EHS) are expected to:

- Collaborate proactively and productively as part of the senior leadership team and work effectively with Councillors
- Demonstrate 'whole organisation' thinking in the delivery of shared and direct accountabilities
- Identify and create opportunities for agile practices in all areas to progress the Council's efficiency agenda and reduce bureaucracy
- Display a 'commercial' awareness in planning and decision-making, encouraging others to do the same
- Communicate compellingly verbally and in writing
- Demonstrate strong political awareness, stakeholder relationship management and cultural sensitivity
- Manage people well to encourage optimum engagement and performance
- Be skilled at managing conflict and achieving resolution
- Show a commitment to customer excellence

Service Specific

This postholder is expected to bring:

- Significant experience of successful leadership within planning or environmental health, delivering tangible benefits and outcomes for communities.
- Evidence of successful resource and financial management, including evidence of the resolution of conflicting priorities, formulating budgets, applying rigorous monitoring and control procedures and maximisation of available grants.

Havant

BOROUGH COUNCIL

- A record of success in communication and engaging with a wide range of internal and external bodies, building partnerships and productive working relationships and positively promoting organisational reputation and interests.
- Evidence of championing successful change management within a complex and demanding environment; developing, leading and implementing strategies and change programmes to secure continuous service improvement, successful outcomes and significant operational and service changes.
- Evidence of success in building and enhancing the reputation of an organisation with external bodies and the media.
- A track record of working effectively within a political environment, providing clear and balanced advice and guidance on strategic issues to achieve service objectives.
- Ability to develop effective working relationships with other public sector bodies and the local community; focussing on their needs whilst being able to develop practical and creative solutions to service and corporate problems.
- Ability to promote the Council, its reputation and status at a regional and national level.
- A track record of having achieved personal professional and organisational goals over the course of their career